



Local Procedure/Protocol	
School Name:	Castlefell School
Local Procedure/Protocol Title:	Young Carers Policy
Linked to Group Policy Title & Code:	YoungCarers01
Date Reviewed:	May 2024
Next Update Due:	May 2025
Procedure/Protocol Lead (SCHOOL):	Alexandria Smith (Designated Safeguarding Lead)
Procedure/Protocol Sponsor (GROUP):	Christopher Russell (Pastoral Care Manager)
<p>To ensure that this procedure/protocol is relevant and up to date, comments and suggestions for additions or amendments are sought from users of this document. To contribute towards the process of review, please email the named policy lead.</p>	

1. RATIONALE

1.1 Castlefell School acknowledges that young carers may need extra support to ensure they have equal access to education. Through this policy, the school is giving the message that young carers. education is important.

2. AIMS

- 2.1** To improve the progress and raise the standard of achievement for young carers.
- 2.2** To address any underlying inequalities between young carers and other students
- 2.3** To raise awareness of young carers among staff and to ensure the identification of all young carers as early as possible on entry to the school
- 2.4** To ensure that young carers feel as included and supported within their school community as possible.
- 2.5** To foster respect and understanding towards young carers among all students
- 2.6** To ensure that young carers take as full a part as possible in all school activities.
- 2.7** To ensure that young carers are involved in discussions and decisions affecting young carer provision.
- 2.8** To ensure that young carers have access to appropriate careers guidance and opportunities.
- 2.9** The school recognises that flexibility may be needed when responding to the needs of young carers.

3. STRATEGIES

- 3.1** To include space on school application forms for parents to declare:
 - a) Whether or not their child is a young carer
 - b) Whether or not their child is registered as a young carer

Document Number: CFS V01	Issue Date:	May 2024	Version Number: 01
Status: FINAL	Next Review Date:	May 2025	Page 1
Linked to Policy Number:			

- 3.2** To work with Carers Support Centre to ensure that all relevant school staff receive yearly training around how to identify and support young carers through continual professional development sessions.
- 3.3** To create a young carer, register accessible to all relevant members of the pastoral team and teaching staff
- 3.4** To appoint a young carer lead in the Senior Leadership Team who will be responsible for overseeing young carer provision
- 3.5** To appoint a member of staff to lead on young carer provision who will be responsible for maintaining a young carer support group and corresponding with external agencies such as Carers Support Centre to stay up to date on a young carer's circumstances and needs
- 3.6** To monitor the progress of young carers and respond accordingly with appropriate intervention where necessary
- 3.7** To monitor the attendance of young carers and respond accordingly with appropriate intervention where necessary
- 3.8** To ensure that young carers have access to the mental health support available across the school where necessary.
- 3.9** To work with Carers Support Centre Young Carers to raise awareness of young carers and develop a culture of respect for young carers among the student community and also to encourage young carers to come forwards and make themselves known by delivering student assemblies on an annual basis.
- 3.10**
- 3.11** To support young carers in getting to and from the school where necessary
To ensure that young carers have the opportunity to contribute to the discussion around the school provision for young carers by appointing a Student Young Carers Ambassador and Student Working Groups.
- 3.12** To offer a programme of careers advice and guidance and, where possible, work experience Placements e.g. The Futures programme
- 3.13** To maintain and regularly review our young carer's policy. This will be reviewed annually by the Young Carers Champion.
- 3.14** To ensure the designated professional for the Futures Programme will advocate for young carers by liaising with relevant colleagues and other relevant agencies regarding their caring responsibilities, with the consent of the young carer. All pupils will be made aware of the designated professional.
- 3.15** To add the pupil to the vulnerable pupils' list and ensure they receive access to HAF (holiday and food funding) where appropriate
- 3.16** The school will provide young carers with opportunities to speak to someone in private and staff will not discuss their situation in front of their peers.
- 3.17** The school appreciates that young carers will not discuss their family situation unless they feel comfortable. The young person's caring role will be acknowledged and respected.
- 3.18** The school will treat young carers in a sensitive and child-centred way, upholding Confidentiality
- 3.19**
- 3.20** The school will ensure young carers can access all available support services in school. The school will follow child protection procedures regarding any young carer at risk of significant harm due to inappropriate levels of caring
- 3.21** The school recognises that flexibility may be needed when responding to the needs of young carers. Available provision includes (but is not limited to):
- a) access to a school telephone during breaks and lunchtime to phone home
 - b) negotiable deadlines for homework/coursework (when needed)
 - c) access for parents with impaired mobility
 - d) alternative communication options for parents who are sensory impaired or housebound
 - e) access to school for wider support i.e. food bank, schools' family liaison officer

Document Number: CFS V01	Issue Date:	May 2024	Version Number: 01
Status: FINAL	Next Review Date:	May 2025	Page 2
Linked to Policy Number:			